

# Appendix A: Elections, Appointments, and Terms of Office

Van Mildert College Junior Common Room

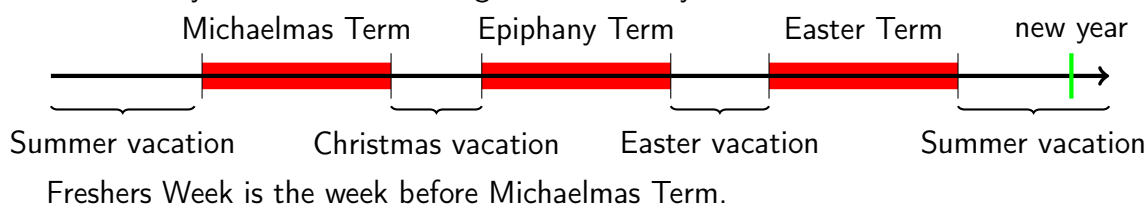
21st June 2023



This appendix outlines the timings of elections, appointments and terms of office. (This appendix is advisory and summarises what is contained in the binding Standing Orders.)

## The Academic Year

The academic year runs from 1st August to 31st July.



### 1 Elections

Position	Election	Term starts
Student Trustees	Michaelmas Term	1st February
International Officer	Michaelmas Term	Easter vacation <sup>1</sup>
Senior Freshers' Representative	Michaelmas Term	Easter vacation <sup>2</sup>
Senior Welfare Officer	Michaelmas Term	Easter vacation <sup>3</sup>
President	Epiphany Term	Academic year
FACSO	Epiphany Term	Academic year
Communications Officer	Epiphany Term	Easter Term
Events Officer	Epiphany Term	Summer vacation
Outreach and Fundraising Officer	Epiphany Term	Summer vacation <sup>4</sup>
Sports and Societies Officer	Epiphany Term	Summer vacation
Chair	Epiphany Term	Summer vacation

<sup>1</sup>Incoming must organise Open Days

<sup>2</sup>See footnote 1

<sup>3</sup>See footnote 1

<sup>4</sup>Incoming should appoint Outreach Directors and Executives prior to their term

## 2 Appointed Officers

### 2.1 Interviews

Each interview panel should include the Chair, the President, and officers listed below.

Position	Interviews	Panel
Head of Mildert Day	Michaelmas Term	Events Officer
Head of Jam by the Lake	Michaelmas Term	Events Officer
Assistant Sports and Societies Officer	Michaelmas Term	Sports and Societies Officer
Website and Systems Administrator	Easter Term	FACSO FACSO-elect
Deputy Chair	Easter Term	
Shop Manager	Easter Term	FACSO FACSO-elect
Assistant Events Officers	Easter Term	Events Officer Events Officer-elect
Head of Ball	Easter Term	Events Officer Events Officer-elect
Head of VMCFS	Easter Term	Events Officer Events Officer-elect
Outreach Directors	Easter Term	Outreach and Fundraising Officer-elect
Heads of Talk and Support	Easter Term	Senior Welfare Officer
Head of Technical Committee	Easter Term	FACSO FACSO-elect
Fundraising Director	Easter Term	Outreach and Fundraising Officer-elect
Head of Music	Easter Term	
Head of Formals	Easter Term	Events Officer Events Officer-elect

<b>Position</b>	<b>Interviews</b>	<b>Panel</b>
Assistant Financial Officer	Easter Term	FACSO FACSO-elect
Head of Internal Communications	Easter Term	Communications Officer
Head of External Communications	Easter Term	Communications Officer
Assistant Senior Freshers' Representative	Easter Term	Senior Freshers' Representative

## 2.2 Terms of Office

<b>Position</b>	<b>Start</b>	<b>End</b>
Head of Mildert Day	Appointment	End of Easter Term
Head of Jam by the Lake	Appointment	End of Easter Term
Assistant Sports and Societies Officer	Appointment	End of Easter Term
Deputy Chair	Summer vacation	End of Easter Term
Website and Systems Administrator	Summer vacation	End of Easter Term
Shop Manager	Summer vacation	End of Easter Term
Assistant Events Officers	Summer vacation	End of Easter Term
Head of Ball	Summer vacation	End of Easter Term
Head of VMCFS	Summer vacation	End of Easter Term
Outreach Directors	Summer vacation	End of Easter Term
Heads of Talk and Support	Summer vacation	End of Easter Term
Head of Technical Committee	Summer vacation	End of Easter Term
Head of Music	Summer vacation	End of Easter Term
Head of Formals	Summer vacation	End of Easter Term
Head of Internal Communications	Summer vacation	End of Easter Term
Head of External Communications	Summer vacation	End of Easter Term
Assistant Financial Officer	Summer vacation	End of Easter Term