

Standing Orders of Technical Committee

Van Mildert College Junior Common Room

June 2019



Introduction

These are the Standing Orders of the Van Mildert College JCR Technical Committee and Technical Productions Team.

These Standing Orders were written by Sam Humphriss (Head of Technical Committee) and approved by the JCR on the 26th June 2019.

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1 Preface

- 1.1. These are the Standing Orders of the Technical Committee of Van Mildert College Junior Common Room.
- 1.2. The functions of Technical Committee are set out in the JCR Standing Orders.
- 1.3. In these Standing Orders the term "committees" refers to both the Technical Committee and the Technical Productions Team.
- 1.4. These Standing Orders may be amended by a simple majority vote held by members of the Technical Committee.

2 Membership

- 2.1. The membership of Technical Committee is determined by a simple majority vote held by members of the committees.¹
- 2.2. Membership of the Technical Productions Team is given for assisting with the technical aspects of college events.
- 2.3. Membership of the committees is dependent on complying with the rules of the committees.

3 Rules

- 3.1. Members must comply with all safety regulations and must not act in a manner that is unsafe.
- 3.2. Members must not bring the committees or the JCR into disrepute by their actions when representing the committee.
- 3.3. Members must comply with the rules and procedures set out in the Operational Document of the Technical Committee.
- 3.4. No external hire may take place that limits the ability of the committees to host internal events to the standard which is expected.

¹JCR Committees and Job Descriptions (since April 2020) specify that the FACSO appoints the Head of Technical Committee.

4 Officials

- 4.1. The available positions and responsibilities within the Technical Committee are defined as follows:
 - (a) Head of Technical Committee
 - (b) Inventory Manager
 - (c) Internal Events Manager
 - (d) Hires Manager
- 4.2. The Head of Technical Committee holds ultimate responsibility for the function of the committees.
- 4.3. The Inventory Manager is responsible for the storage, maintenance, organisation and auditing of the Van Mildert Technical Inventory or the delegation of these responsibilities to a competent member of the Technical Productions Team.
- 4.4. The Internal Events Manager is responsible for the scheduling and planning of the technical aspects of internal events or the delegation of these responsibilities to a competent member of the Technical Productions Team.
- 4.5. The Hires Manager is responsible for the execution of external (outgoing) hires with responsibilities including but not limited to liason with external parties, ensurance of receipt of payments, sourcing new regular hires and possibilities for income or the delegation of these responsibilities to a competent member of the Technical Productions Team.
- 4.6. There is no hierarchy within the Technical Productions Team.